TRANSMITTAL SLIP	DATE / C 9.
TO: C/IT	

ROOM NO.	BUILDING

REMARKS:

FROM: ADC		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

1 August 1984

MEMORANDUM FOR: Curriculum Committee

FROM: STAT

Assistant Director of Training for Curriculum

SUBJECT: Draft of Subject Areas/Courses

Attached is a list of subject areas/courses that come to my mind as being appropriate if we were to embark on an executive "development" program for selected middle-level officers. I will want to talk to you individually and collectively about the concept--once we have something on paper to talk about. In the meantime, look over the attached and let me know what you would drop, or add, or de-emphasize.

STAT

Attachment

Distribution:
    D/OTE
    DD/OTE
    EXO/OTE

STAT

DRAFT

Executive Development Program

+General Skills

    -writing
    -briefing
    -computer (computer literacy, VM, AIM, ?)
    -interpersonal (POCM-like)
    -equal opportunity (for women & minorities: "Thriving in
                   Their World"

+Management Skills

    -management/supervision in CIA (MDC)
    -counseling
    -analysis for managers
    -budgeting
    -leadership/styles, approaches, etc.

CIA Exposure

    -mid-career course or equivalent exposure to total Agency
    -series of one-week exposures to different offices (at
    Chief/Dep. Chief level)
    - *AIS*

Substance

    -USSR
    -intelligence futures: inpact of technology, collection and
    analytic trends
    -foreign and domestic challenges and opportunities for the
    U.S.
    - *Revolutions*